



Mavirany

Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)
Re-accredited with 'A++' Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

Continuous Internal Assessment Test II – April 2023
II SEMESTER

Class : I M.Ed
Major: General

Time: 2 Hrs
Max. Marks: 60

21MEDC06: Human Resource and Capacity Development in Higher Education

Course outcomes

At the end of the course, students will:

- CO1** Describe the different components of knowledge transfer
- CO2** Organize development activities
- CO3** Practice communication Skills and public speaking Skills
- CO4** Develop institutional and organizational capacity
- CO5** Critically analyse the capacity development programmes

PART – A

Choose the correct answer

6 x 1 = 6

1. An _____ is a formal meeting in which a person or persons question, consult or evaluate another person or persons. CO3K1
a. interview b. delivery of speech c. group discussion d. lecture
2. Which of the following statements best describes the level of risk taking, innovation, imagination, and initiative by members of the group. CO3K1
a. Beware, we shoot the messenger
b. Nothing ventured, nothing gained-go for it
c. Don't rock the boat, if it's not broke don't fix it
d. Some team members seem more comfortable with risk-taking and change than others
3. Partnership arrangements is an example of CO4K1
a. Organizational capacity b. Emotional capacity.
c. Intellectual capacity d. Physical capacity
4. Human resource management is amalgam of CO4K1
a. Organisational behaviour b. Capacity building
c. Job analysis, recruitment and selection d. Employer and employees
5. The process of imparting or increasing knowledge or skill of an employee to do a particular job. CO5K1
a. Development b. Training c. Leadership d. Leadership
6. Mention the first step for any Human Development program CO5K1
a. training b. duration c. budget d. fixing the goals

PART – B

Answer ALL questions

3 x 6= 18

Each answer should not exceed 400 words or two pages

7. a. Differentiate Skimming from Scanning.. CO3K6
(OR)
7. b. Enumerate Telephone etiquette. CO3K6
8. a. Analyze the ways to interpret visual materials like Pie charts. CO4K6
(OR)
8. b. Appraise the steps to be followed while organizing hands-on training for 30 students. CO4K6
9. a. Appraise the approaches to improve capacity development. CO5K6
(OR)
9. b. Enumerate Innovative and proven methodologies used to evaluate capacity development CO5K6

PART – C

Answer ALL questions

3 x 12 = 36

Each answer should not exceed 800 words or four pages

10. a. Prepare a Checklist to attend campus interview in your Institute. CO3K6
(OR)
10. b. Differentiate knowledge from administration. CO3K6
11. a. As a class teacher, prepare an Annual report of your Institution. CO4K6
(OR)
11. b. Analyze the ways to interpret your student's marks. CO4K6
12. a. Prepare a Questionnaire to evaluate capacity development. CO5K6
(OR)
12. b. Enumerate the ways to evaluate capacity development of a Scholar. CO5K6

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