



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University under Category A by MHRD, Estd. u/s 3 of UGC Act 1956)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

Bachelor of Physical Education Degree Examination – June / July 2021
II Semester

Class: I B.P.Ed.

Time : 3 Hours
Max. Marks : 100

18BPDC09 Organization and Administration in Physical Education

Course Outcomes:

- CO1: Understand the principles and process of administration and management
CO2: Administer physical education and sports programs in schools
CO3: Develop appropriate physical education curriculum, tools and budget to manage school programmes
CO4: Appraise and manage physical education facilities and personnel in school
CO5: Design tournament fixtures and structures to organize competitions

Part A **10 X 1 = 10**
Choose the Correct Answer

1. The process of thinking about the activities required to achieve a desired goal is C02 K1
 - a. planning
 - b. organization
 - c. administration
 - d. leadership
2. The letter 'S' in the acronym POSDCORB represents C03 K3
 - a. Supervision
 - b. Structuring
 - c. Staffing
 - d. Stabilizing
3. A _____ is a register in which the entries about registering and calculating transactions are made at a point of sale. C02 K1
 - a. Cash
 - b. Stock
 - c. Access
 - d. Login
4. _____ is a table for coordinating these four elements: Learners Teachers Rooms Time slots, Other factors include the subject of the class, and the type of classrooms available. C04 K3
 - a. Organization
 - b. Infrastructure
 - c. Data table
 - d. Time table
5. A/ An _____ budget is usually prepared on an annual or quarterly basis and identifies the costs of running an operation that is not tied to producing a product or service. C05 K3
 - a. financial
 - b. cost analysis
 - c. profit and loss
 - d. administrative
6. _____ in its modern meaning is "a new idea, creative thoughts, new imaginations in form of device or method". C02 K1
 - a. Contemporary
 - b. Innovation
 - c. Challenge
 - d. Limitation
7. The number of students who attend a school divided by the number of teachers in the institution is called as C03 K2
 - a. Teacher Ratio
 - b. Student ratio
 - c. Student teacher ratio
 - d. Equal ratio
8. The one major factor that determines the effectiveness in classroom teaching learning process is C04 K2
 - a. Student
 - b. Teacher
 - c. Infrastructure
 - d. Management
9. Competitions that are taking place within a single educational institution is called as C03 K1
 - a. Extramural
 - b. Inter-school
 - c. Intramural
 - d. Level-wise

10. A team is _____ of a competition, they are defeated in a game, so that they take no more part in the competition. C02 K2
- a. Sent OFF b. Knock out
 c. Barred d. Timed out

Part B **5X6=30**
Answer ALL questions
Each answer should not exceed 400 words or two pages

- 11.a. Discuss the importance of administration in physical education. C02 K2
 (or)
- 11.b. Justify the need for physical education planning and organization in a school environment. C04 K3
- 12.a. Enumerate the guiding principles of administration with illustrations. C02 K2
 (or)
- 12.b. Plan a knock out fixture for a set of Five teams each in Group A and Group B. C05 K5
- 13.a. Infer the need for maintaining a rule book to administer a swimming pool. C03 K2
 (or)
- 13.b. Elucidate the need and significance of maintaining an attendance register. C04 K3
- 14.a. Highlight the essential components required in setting of a Gymnasium. C03 K4
 (or)
- 14.b. Analyze the various factors affecting time table. C02 K3
- 15.a. Discuss the basic planning involved in the purchase of equipments in physical education. C03 K3
 (or)
- 15.b. Present a brief sketch on the organizational structure of an athletic meet. C05 K4

Part C **5X12=60**
Answer ALL questions
Each answer should not exceed 800 words or four pages

- 16.a. Write a detailed note on the qualification and responsibilities of a Physical education teacher. C03 K3
 (or)
- 16.b. Define Leadership. Explain the types of leadership citing examples. C02 K2
- 17.a. Elucidate the concept of office management by explaining its types. C04 K3
 (or)
- 17.b. Formulate an annual budget for a secondary level physical education programme of a school. C05 K6
- 18.a. Highlight the importance of budgeting and enunciate the criteria of a good budget. C04 K5
 (or)
- 18.b. Give a detailed overview on the various types of records and registers used in the administrative process. C04 K4
- 19.a. Describe the facilities and equipment management in physical education by selecting a game of your choice. C05 K6
 (or)
- 19.b. Analyze the various aspects involved in maintaining play fields and play grounds. C04 K4
- 20.a. Present a brief account on the following types of tournaments with illustrations: C03 K4
 i Knock-out tournament ii League or Round Robin tournament
 (or)
- 20.b. Indicate the importance of tournament, discuss its organization structure by highlighting its types. C05 K5
