

Avinashilingam Institute for Home Science and Higher Education for women
Coimbatore – 641 043
Continuous Internal Assessment -II March – 2019

Class: I BPEd

Time: 2 Hrs
Marks: 60

18BPDC09 - Organization and Administration in Physical Education
Course Outcomes

1. Understand the principles and process of Administration and Management
2. Administer physical education and sports programs in schools.
3. Develop appropriate physical education curriculum, tools and budget to manage school programs
4. Appraise and manage physical education facilities and personnel in school
5. Design tournament fixtures and structures to organize competitions

Part A

5x1=5

Circle the right answer

- | | | |
|--|-------------------------|--------|
| 1. Delegating authority comes under | | CO1 K3 |
| a) technical skills | b) interpersonal skills | |
| c) conceptual skills | d) social skills | |
| 2. The purpose of filing is to | | CO2 K2 |
| a) systematize records | b) unsegregate records | |
| c) unarrange records | d) disorganize records | |
| 3. The short course of the pool length should be | | CO1 K1 |
| a) 10 mts | b) 25 mts | |
| c) 50 mts | d) 60 mts | |
| 4. Everybody meets everybody is | | CO3 K2 |
| a) eliminations cup | b) mixed system | |
| c) cup tournament | d) round robin | |
| 5. Zero entry swimming pool is also called as | | CO4 K3 |
| a) beach entry | b) natural pool | |
| c) infinity pool | d) indoor pool | |

Part B

Answer all the questions

5x2=10

Answer in one or two sentences

- | | | |
|---|--|--------|
| 6. Define office management | | CO2 K1 |
| 7. Which year Swimming Association was found? | | CO2 K1 |
| 8. Explain book keeping | | CO1 K1 |
| 9. Define infinity pool | | CO2 K2 |
| 10. What do you mean by residential schools? | | CO3 K3 |

Part C

3x5=15

Answer either a or b. Answer not exceeding 600 words or 3 pages

11. a. What is effective management and write on office functions CO3 K2
Or
b. Write a short notes on records and registers CO2 K4
12. a. What are the guidelines to construct the Budget? (or)
b. Justify the reasons in planning the classes for PE in the time table CO2 K1
13. a. Write a short notes on pool maintenance ? (or)
b. Write a short notes on public relations CO2 K4

Part – D

Answer the following

Answer should not exceed 800 words s

2X15= 30

14. a) Draw a neat diagram of the swimming pool with all its specifications(or) CO3 K2
b) Explain in detail the measures to be taken in gymnasium and its check ups CO2 K1
15. a) Prepare an annual budget for the school physical education programme (or) CO4 K4
b) Enumerate on care and maintenance of the playground CO3 K3

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