

Sambath



Avinashilingam Institute for Home Science and Higher Education for Women
Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD [now MoE]
Re-accredited with an 'A++' Grade by NAAC CGPA 3.65/4, Category I by UGC
Coimbatore - 641 043, Tamil Nadu, India.

Continuous Internal Assessment Test I – February 2026
II Semester

Class : I M.Ed.
Major: Education

Time: 2 Hours
Maximum Marks: 60

25MEDC08 - EDUCATIONAL MANAGEMENT

Course outcomes

At the end of the course, students will:

- CO1 Explain the concept of educational administration.
- CO2 Apply the essential components of democratic classroom management.
- CO3 Develop communication skills for educational administration.
- CO4 Understand the role of the headmaster and the teacher in school management.
- CO5 Critically analyse role of administrator in the Educational institutions.

PART – A

Choose the correct answer

6 x 1 = 6

1. The concept of educational management is based on CO1.K2
 - a. Rigid control
 - b. Democratic values
 - c. Autocratic leadership
 - d. Bureaucratic rules
2. Educational management aims at CO1.K2
 - a. Maximum profit
 - b. Maximum control
 - c. Optimum utilization of resources
 - d. Rigid administration
3. Organizational management in education primarily deals with CO2.K2
 - a. Curriculum content
 - b. Structuring resources and responsibilities
 - c. Student evaluation
 - d. Teacher training
4. Organizational management is important in education because it CO2.K2
 - a. Focuses on examinations
 - b. Provides systematic structure and clarity
 - c. Reduces teaching responsibilities
 - d. Eliminates planning
5. Effective institutional management ensures CO3.K2
 - a. Harmony among staff and students
 - b. Independent functioning without rules
 - c. Focus on profit-making
 - d. Minimal teacher involvement
6. Staff motivation in institutional management helps in CO3.K2
 - a. Reducing teacher workload
 - b. Improving efficiency and morale
 - c. Minimizing classroom teaching
 - d. Avoiding supervision

PART – B

Answer ALL questions

3 x 6 = 18

Each answer should not exceed 400 words or two pages

7. a. Explain the nature of educational management. CO1.K2
(or)
7. b. List any four objectives of educational management. CO1 K3
8. a. What do you understand by organizational management in education? CO2 K2
(or)
8. b. Mention the characteristics of organizational management. CO2 K2
9. a. Write a note on institutional planning. CO3 K2
(or)
9. b. Give an account on effective classroom management. CO3 K2

PART – C

Answer ALL questions

3 x 12 = 36

Each answer should not exceed 800 words or four pages

10. a. Describe the scope and functions of educational management. CO1 K2
(or)
10. b. Critically analyze the concept of educational management in the context of 21st-century education. CO1 K2
11. a. Define organizational climate. Explain its characteristics and importance in organizational management. CO2 K2
(or)
11. b. Analyze the role of the leader in developing democratic institutional climate. CO2 K3
12. a. Discuss in detail the types and principles of staff meeting for effective institutional management. CO3 K2
(or)
12. b. "The construction of timetable is a vital managerial task in Institutional Management"-Justify. CO3 K3

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