

14. The work of the _____ is to convince the judge that their position is the right one.
a. parties b. students c. judges d. audience
15. In Debate, listening to the same tone for an entire session is
a. aggressive b. polite c. boring d. enjoyable
16. Choose the palindrome from the following:
a. Father b. Polymer c. Judges d. Racecar
17. In three arts of presenting, delivery means
a. What you show as you speak b. How you speak
c. What you speak d. What you give
18. Choose an example for homonyms.
a. Heir – air b. Take on c. Saw- saw d. and also
19. The purpose of _____ is to generate ideas.
a. focus group discussion b. just a minute
c. brainstorming d. debate
20. In presentation skills, _____ depends on the objective of the presentation.
a. audience b. subject matter c. venue d. time
21. _____ is a time management technique, in which a goal is set to finish it in a specific time.
a. Pomodoro technique b. Time boxing
c. Delegating tasks d. De-cluttering
22. In non- verbal communication, handshake is communicated through
a. eye contact b. touch c. voice d. space
23. In _____ way of communication, information is communicated in a logical manner.
a. incoherent b. coherent c. conscious d. content
24. While presenting, one should
a. prepare b. rehearse
c. move around and grab attention d. practice deep breathing
25. _____ are essential to gather lot of points in a debate.
a. Flaky evidences b. Notes c. Yelling d. Conflict

Part B

6 x 5 = 30

Answer ALL questions

Each answer should not exceed 400 words or two pages.

- 26.a. List down the Do's and Don'ts of Focused Discussion.
(or)
- 26.b. Give an example of a moment when you were under limited time to make an important decision.
- 27.a. Define Homophones and Homonyms with examples using sentences (minimum 2).
(or)
- 27.b. Explain the five principles of *Public Speaking*.
- 28.a. Enumerate on communication techniques (any 5).
(or)
- 28.b. State the definition of *Comprehensive skills* and its 4 C's.
- 29.a. Explain the process of Problem solving.
(or)
- 29.b. What are the five ways you can use to organize effectively?
- 30.a. Write a brief note on Body Language.
(or)
- 30.b. Expound Linking words with 5 examples:
- 31.a. Write about the process of Communication.
(or)