



Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University under Category 'A' by MHRD, Estd. u/s 3 of UGC Act 1956)
Re-accredited with A+ Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

Continuous Internal Assessment Test II - December 2022

Class : I B.Ed.
Major: Education

SEMESTER I

Max. Marks: 60
Time: 2 Hrs.

22BEDC03: Educational Administration

Course Outcomes:

- CO1: explain the concept of educational administration
- CO2: understand the role of the headmaster and the teacher in school management
- CO3: develop communication skills for educational administration
- CO4: critically analyze role of administrator in the educational institutions
- CO5: apply the scientific practices of educational management in work situation

PART – A

6 x 1 = 6

Choose the correct answer

1. The key position in the school is held by CO2 K2
 - a. Students
 - b. Teachers
 - c. Headmaster
 - d. Parents
2. This approach looks at each level of education as investment in human beings CO5 K2
 - a. Social demand
 - b. Social justice
 - c. Man power planning
 - d. Cost benefit
3. These are generally organized to give an opportunity to teachers to refresh and improve the knowledge of their subjects they teach CO5 K2
 - a. Short term course
 - b. Seminars
 - c. Workshops
 - d. Refresher courses
4. The top level in the administration structure of education in state is held by CO4 K1
 - a. C.E.O
 - b. Secretary
 - c. D.E.O
 - d. Ministry of education
5. The ministry of Education executes the educational policies through CO4 K1
 - a. Secretary
 - b. State Advisory Board of Education
 - c. Directorate of Education
 - d. State board of school education
6. The major problem faced by the school management is CO4 K4
 - a. High drop-out rate
 - b. Low literacy level
 - c. Indiscipline problem
 - d. Poor management

PART – B

3x 6 = 18

Answer ALL questions

Each answer should not exceed 400 words or two pages

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|----|----|------------------------------------------------------------------|-----|----|
| 7. | a. | Explain Social justice approach to educational management | CO5 | K2 |
| | | (or) | | |
| 7. | b. | As a teacher how will you maintain discipline in the classrooms | CO2 | K4 |
| 8. | a. | Describe Staff development programmes | CO5 | K2 |
| | | (or) | | |
| 8. | b. | List out the important functions of District Education Officer | CO4 | K2 |
| 9. | a. | Draw the administration structure of education in state | CO4 | K2 |
| | | (or) | | |
| 9. | b. | List out the important functions of board of secondary education | CO4 | K2 |

PART – C

3 x 12 = 36

Answer ALL questions

Each answer should not exceed 800 words or four pages

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|-----|----|----------------------------------------------------------------------------------|-----|----|
| 10. | a. | Explain the role of Headmaster in planning of school activities | CO2 | K4 |
| | | (or) | | |
| 10. | b. | Explain cost benefit approach and Social demand approach to school management | CO5 | K2 |
| 11. | a. | Explain in detail the various functions of teachers | CO2 | K4 |
| | | (or) | | |
| 11. | b. | Critically analyse the functional administration of education in the state | CO4 | K4 |
| 12. | a. | Explain the functions of state government in matters regarding education. | CO4 | K2 |
| | | (or) | | |
| 12. | b. | Analyse the problems of teachers and school administrators in government schools | CO2 | K4 |

Staff Incharge: Mrs.S.Andal

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