

Avinashilingam Institute for Home Science and Higher Education for Women,

Coimbatore – 641 043

Continuous Internal Assessment Test II - October 2018

SEMESTER I

CLASS : I.B.Ed.

Time: 2 Hrs.

Max. Marks: 60

18BEDCO3- Educational Administration

Course Outcomes:

- CO₁: Understand the concept and concerns of educational administration
- CO₂: Develop an understanding about role of the headmaster and the teacher in school management
- CO₃: Understand the concept and importance of communication and its possible barriers in educational administration
- CO₄: Critically analyse the administrative scenario in relation to the functioning of other secondary school of the area
- CO₅: Grasp the scientific practices of educational management and apply it in work situation

PART – A

Choose the correct answer

5 x 1 = 5

1. The pivot of Educational system is
a. students b. teachers c. parents d. community
CO₂ K₁
2. The executive body that executes the policy of government framed in the Secretariat is
a. SCERT b. The Directorate c. DIET d. SIET
CO K₁
3. Which type of leader trust members to develop their own potential and that of other group members.
a. Traditional b. authoritarian c. democratic d. Laissez-faire
CO K₁
4. This approach to educational planning assumes that access to every branch and every level of education should be available to all those who possess required qualification, ability and attainment.
a. Man Power b. Social demand c. Social Justice d. Cost-Benefit
CO K₁
5. Expansion of DEO is
a. Deputy Educational officer c. Divisional Educational officer
b. District Educational officer d. Director of Educational office
CO K₁

PART – B

5 x 2 = 10

Answer the following in one or two sentences

6. Define Man Power Approach. CO K₁
7. What is meant by crisis in management? CO K₂
8. Mention any four staff development programmes. CO K₂
9. Enumerate the role of central government in the administration of education. CO K₂
10. Mention any six problems of teachers in schools. CO K₂

3 x 5 = 15

Answer the following

Answer should not exceed 200 words or one page

11. a. Explain the Social demand approach in educational planning. CO₄ K₂
(or)
11. b. List out the qualities required to lead an educational institution CO₄ K₂
12. a. As a teacher how will you maintain discipline among the students? CO₂ K₂
(or)

- 12. b. Briefly explain the various ways of involving other functionaries in the planning school activities. CO₄ K₂
- 13. a. Explain the functions of board of secondary education in controlling secondary schools. CO₅ K₂
- 13. b. What are the problems of school administrators in government schools CO₅ K₂

PART - D

Answer the following

2 x 15 = 30

Answer should not exceed 700 words or four pages

- 14. a. Explain the various role and function of teacher in school management and administration? CO₄ K₃
- 14. b. Discuss the role of Headmaster in planning of school activities. CO₄ K₂
- 15. a. Explain the functions of state government in relation to secondary education. CO₅ K₂
- 15. b. Explain the administration structure of education in the State level. CO₅ K₄