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Avinashilingam Institute for Home Science and Higher Education for Women
(Deemed to be University Estd. u/s 3 of UGC Act 1956, Category A by MHRD)
Re-accredited with 'A++' Grade by NAAC. Recognised by UGC Under Section 12B
Coimbatore - 641 043, Tamil Nadu, India

Bachelor of Physical Education Degree Examination – May 2024
II Semester

Class: I B.P.Ed.

Time : 3 Hours
Max. Marks : 100

23BPDC09 Organization and Administration in Physical Education

Course Outcomes:

- CO1: Understand the principles of organization and administration
CO2: Administer physical education and sports programmes in schools
CO3: Develop appropriate physical education curriculum, tools and budget to manage school programmes
CO4: Appraise and manage physical education facilities and personnel in the school
CO5: Design tournament fixtures and structures to organize the competition

Part A **10 x 1 = 10**
Choose the Correct Answer

- _____ is the process of identifying and grouping the work to be performed, defining and delegating responsibility and authority, and establishing relationships to enable people to work most effectively together in accomplishing objectives. **CO1 K1**
a. Organization b. Administration c. Supervision d. Management
- A leader must possess the following except **CO2 K2**
a. Missionary Zeal b. Commitment c. Persuasiveness d. Selfishness
- What does a timetable indicate? **CO4 K1**
a. Load of work on teacher only b. Working hours of the school only
c. Location of class or teacher at a participant time d. All the above
- Intramural program creates in student the sense of **CO5 K2**
a. Achievement b. Involvement c. Humor d. Enjoyment
- _____ is a plan you write down to decide how you will spend your money each month. **CO3 K1**
a. Finance b. Budget c. Stock d. Income and expenditure
- _____ is a document or digital record that tracks the quantities, descriptions, and values of items in stock. **CO3 K2**
a. Finance b. Budget c. Stock register d. Income and expenditure
- Total number of matches in a single league tournament formula **CO5 K1**
a. $n(n+1)/2$ b. $n(n-1)/2$ c. $n/2$ d. All the above
- _____ is a calendar that helps to coordinate students and teachers within a school day. **CO4 K2**
a. Plan b. Procedure c. Timetable d. Organization
- Equipment should be purchased for _____ Situations. **CO4 K1**
a. Different b. Single c. Both a & b d. None of these
- _____ are recreational, social, and competitive sports activities that are fun and take place on campus. **CO5 K2**
a. Extramural b. Intramurals c. Tournament d. Competition

Part B**5 x 6 = 30****Answer ALL questions****Each answer should not exceed 400 words or two pages**

11. a. Discuss the guiding principles of organization and administration in Physical Education. **CO1 K2**
(or)
11. b. Express the importance of organization and administration. **CO1 K2**
12. a. Examine the functions of programme planning. **CO2 K3**
(or)
12. b. Explain the principles of programme planning. **CO2 K3**
13. a. Analyze the importance of budget making. **CO3 K4**
(or)
13. b. Outline the maintenance of the stock register. **CO3 K4**
14. a. Evaluate the care and maintenance of the gymnasium. **CO4 K5**
(or)
14. b. Justify the factors affecting the timetable. **CO4 K5**
15. a. Prepare knockout fixtures for 15 teams with date and time for the State Level Ball Badminton tournament. **CO5 K6**
(or)
15. b. Facilitate the importance of intramural competitions. **CO5 K6**

Part C**5 x 12 = 60****Answer ALL questions****Each answer should not exceed 800 words or four pages**

16. a. Determine the qualification and responsibilities of Physical Education Teacher. **CO1 K3**
(or)
16. b. Establish the procedures of organization and administration. **CO1 K3**
17. a. Estimate the importance of programme planning. **CO2 K4**
(or)
17. b. Classify the need and importance of leadership qualities. **CO2 K4**
18. a. Summarize the functions and kinds of office management. **CO3 K5**
(or)
18. b. Conclude the criteria of a good budget. **CO3 K5**
19. a. Explain about the care and maintenance of playgrounds. **CO4 K6**
(or)
19. b. Express the need and importance of time table management. **CO4 K6**
20. a. Prepare a league fixtures 13 teams with date and time for the State Level Volleyball tournament. **CO5 K6**
(or)
20. b. Develop an organization structure of Athletic Meet. **CO5 K6**
